



NATIONAL POWER CORPORATION

NOTICE TO PROCEED

08 March 2023

MS. MA. SUZETTE D. TAN,
Sales Executive
PURETEK WATER PURIFICATION, INC.
Rm 202, SMH Bldg. # 107, 9th Avenue,
Barangay Socorro, Cubao, Quezon City
Tel Nos. 8912-8259 / 8912-7448
Email: puretekwaterph@gmail.com

SUBJECT: NOTICE RE: PURCHASE ORDER NO. 058659-ZCT

Dear **Ms. Tan:**

Pursuant to Purchase Order No. **058659-ZCT**, in the total amount of **₱ 279,900.00**, for the Preventive Maintenance/Cleaning and Replacement of Parts of Multi-Media Water Purifier at Basement, NPC Head Office Main Building under **PR No. HO-TFM23-014**, you are hereby required to effect delivery of the goods/services within the period specified in the Purchase Order.

Failure to comply with the delivery period from receipt of this Notice to Proceed will result to the imposition of sanctions/penalties as prescribed by law.

Very truly yours,

ALEXANDER P. JAPON
Vice-President, Administration and Finance

Attachment: as stated

cf: *Mr. R. A. Villarín – Dept. Manager, Logistics*
Mr. R. S. Dormido, Jr. – PEA, TFMD

Received and Acknowledged:

Ms. Suzette D. Tan
(Authorized Representative)

Date:

7 / 10 / 2023

